

**Name: Julie Kapsalis**

**Date signed: 06/05/2020**

**Coast to Capital Local Enterprise Partnership: Register of Members' Interests**

As a Board Member/Co-opted Member/ Sub-Board Member/ Staff Member of the Coast to Capital Local Enterprise Partnership (LEP), I declare that I have the following disclosable pecuniary and/or non-pecuniary interests.

***(Please state 'None' where appropriate, do not leave any boxes blank).***

**NOTIFICATION OF CHANGE OF CIRCUMSTANCES**

Each Board Member shall review their individual register of interests before each board meeting and decision making committee meeting, submitting any necessary revisions to the LEP and S151/S73 Officer at the start of the meeting. Any recorded interests relevant to the meeting should also be declared at this point.

Even if a meeting has not taken place a Member must, within 28 clear working days of becoming aware of any change to the interests specified below, provide written notification to the LEP and S151/S73 Officer, of that change.

**\*SPOUSE/PARTNER** – In the notice below my spouse or partner means anyone who meets the definition in the [Localism Act](#), i.e. my spouse or civil partner, or a person with whom I am living as a spouse or a person with whom I am living as if we are civil partners, and I am aware that that person has the interest having carried out a reasonable level of investigation. Where your spouse or partner has recently been involved in any activity which would have been declarable, this should be mentioned, with the date the activity ended.

<b>SECTION 1</b>	<b>ANY EMPLOYMENT, OFFICE, TRADE, PROFESSION OR VOCATION CARRIED ON FOR PROFIT OR GAIN</b>	<b>MEMBER (and/or spouse/partner where applicable)</b>
<b>1.1</b>	Name of: <ul style="list-style-type: none"><li>• your employer(s)</li><li>• any business carried on by you</li><li>• any other role in which you receive remuneration (this includes remunerated roles such as councillors).</li></ul>	Myself: Chichester College Group (CCG) (Further Education College) Includes: Chichester College Brinsbury College Crawley College Worthing College Haywards Heath College Anglia Examinations Syndicate First Steps Childcare  Spouse/Partner: Data Direct

		<p>Networks (DDN)</p> <p>None</p> <p>None</p>
<b>1.2</b>	Description of employment or business activity.	<p>Myself:</p> <ul style="list-style-type: none"> <li>- Managing Director (Commercial)</li> </ul> <p>Managing the Group's commercial businesses including:</p> <ul style="list-style-type: none"> <li>- Anglia Examinations (Director)</li> <li>- First Steps Childcare</li> </ul> <p>Also with responsibility for:</p> <ul style="list-style-type: none"> <li>- International Delivery</li> <li>- Sales and Marketing</li> <li>- Sport and Leisure Facilities</li> <li>- Halls of Residence</li> <li>- Conferencing</li> <li>- Commercial Delivery</li> <li>- Stakeholder and Employer Engagement</li> </ul> <p>Spouse/Partner: Senior Director Commercial &amp; AI Sales</p>
<b>1.3</b>	The name of any firm in which you are a partner.	Director, Anglia Examinations Syndicate Limited (subsidiary of CCG)
<b>1.4</b>	The name of any company for which you are a remunerated director.	None
<b>SECTION 2</b>	<b>SPONSORSHIP</b>	<b>MYSELF (and/or spouse/partner where applicable)</b>
<b>2.1</b>	<p>Any financial benefit obtained (other than from the LEP) which is paid as a result of carrying out duties as a Member.</p> <p>This includes any payment or financial benefit from a Trade Union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 (a).</p>	None

SECTION 3	CONTRACTS	MYSELF (and/or spouse/partner where applicable)
	Any contract for goods, works or services with the LEP which has not been fully discharged by any organisation named at 1.1.	<p>Myself:</p> <p>Funding from Coast to Capital for the following projects during my time at the College:</p> <ul style="list-style-type: none"> <li>- Skills Capital: Block B Refurbishment Project; Chichester College - £1,961,039</li> <li>- Learning Facilities Fund Brinsbury &amp; Chichester College campuses minor refurbishment and upgrade; Chichester College - £200,000</li> <li>- STEM Centre; Crawley - £5m</li> <li>- Haywards Heath Refurbishment - £1.2m</li> </ul> <p>I took no part in the review or decision making process.</p> <p>In August 2017, Central Sussex College merged with Chichester College Group and was renamed Crawley College. Prior to this date, Chichester College had no involvement with the old Central Sussex College and any related funding decisions.</p> <p>Spouse/Partner: None</p>
	Any contract for goods, works or services entered into by any organisation named at 1.1 where either party is likely to have a commercial interest in the outcome of business being decided by the LEP.	<p>Chichester College Group were landlords to Coast to Capital LEP in the Hurst Road offices in Horsham.</p> <p>This relationship ended July 2019</p>

<b>SECTION 4</b>	<b>LAND OR PROPERTY</b>	<b>MYSELF (and/or spouse/partner where applicable)</b>
	<p>Any interest you or any organisation listed at 1.1 may have in land or property which is likely to be affected by a decision made by the LEP.</p> <p>This would include, within the area of the LEP:</p> <ul style="list-style-type: none"> <li>• Any interest in any land in the LEP areas, including your place(s) of residency</li> <li>• Any tenancy where the landlord is the LEP and the tenant is a body in which the relevant person has an interest</li> <li>• Any licence for a month or longer to occupy land owned by the LEP.</li> </ul> <p>For property interests, please state the first part of the postcode and the Local Authority where the property resides. If you own/lease more than one property in a single postcode area, please state this.</p>	<p>College campuses/sites:</p> <ul style="list-style-type: none"> <li>- Chichester College (PO19 – Chichester DC)</li> <li>- Brinsbury (RH20 – Horsham DC)</li> <li>- Crawley College (RH10 – Crawley BC)</li> <li>- Worthing College (BN14 - Worthing Council)</li> <li>- Haywards Heath College (RH16 - Mid Sussex DC)</li> <li>- Anglia Examinations (PO19 – Chichester DC)</li> <li>- First Steps Childcare (PO19, BN14, RH20, PO21)</li> </ul> <p>Home (GU6) - Waverley</p>

<b>SECTION 5</b>	<b>SECURITIES</b>	<b>MYSELF (and/or spouse/partner where applicable)</b>
<b>5.1</b>	<p>Any interest in securities of an organisation under 1.1 where:-</p> <p>(a) that body (to my knowledge) has a place of business or land in the area of the LEP; and</p> <p>(b) either –</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which has an interest exceeds one hundredth of the total issued share capital of that class.</p>	None
<b>SECTION 6</b>	<b>GIFTS AND HOSPITALITY</b>	<b>MYSELF (and/or spouse/partner where applicable)</b>
	Any gifts and/or hospitality received as a result of membership of the LEP (above the value of £50).	None

## **OTHER INTERESTS**

### **Membership of Organisations**

I am a member of, or I am in a position of general control, a trustee of, or participate in the management of:

1. Any body to which I have been appointed or nominated by the LEP:

Board Member: Gatwick Diamond Business  
Advisor to Board: Manor Royal Business Improvement District (BID)

2. Any body exercising functions of a public nature (eg school governing body or another LEP):

Governor, Penntorpe School, West Sussex  
Trustee, Aurora Academies Trust (added 29/4/20)

3. Any body directed to charitable purposes:

None

4. Any body, one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union):

Board Member: Institute of Economic Development

5. Any Local Authority (please state any interests you hold as LA leaders/cabinet members for LA land, resources and the LA's commercial interests):

None

6. Any other interest which I hold which might reasonably be likely to be perceived as affecting my conduct or influencing my actions in relation to my role.

Director: Quercus (Cranleigh) Management Company Limited – manages communal land joint owned by myself/husband and three neighbours

Board Member and Chair: Revoola (unpaid but with share options) – start-up tech and wellbeing business (added 14/11/19)