

STRATEGY AND POLICY COMMITTEE

Wednesday 28 March 2018, 3:30pm – 5:30pm

**Coast to Capital, Horsham Training Centre, Hurst Road,
Horsham, RH12 2DN**

Members:

Jonathan Sharrock	Coast to Capital (Chair)
Kirsten Trussell	Coast to Capital
Kevin Lloyd	Surrey County Council
Carol Squires	Croydon Borough Council
Lee Harris	West Sussex County Council
Nick Hibberd	Brighton and Hove City Council

Present:

Jamie Watson	Coast to Capital
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Apologies:

Trevor Pugh	Surrey County Council
Shifa Mustafa	Croydon Borough Council

Agenda

1. Welcomes and Introductions

2. Feedback on the SEP consultation

3. Draft SEP Update

4. Future milestones

- 5 April: Circulation of papers to Board
- Discussion with Board members
- 19 April: Board meeting

- 15/23 May: Joint Committee (**Note: now being moved to mid to late June following feedback from committee**)
- TBC Senior business leader summit
- TBC FE/ HE summit

- TBC SPC meeting
- 4 July Board meeting
- 18 July AGM – formal launch of SEP

Minutes

1. Welcomes and Introductions

- 1.1. JS welcomed committee members.

2. Feedback on the SEP consultation

- 2.1. JS provided feedback on consultation process, which received 55 responses evenly split between business and government organisations, as well as a mix of education, third sector, and community organisations.
- 2.2. The consultation provided constructive feedback which has been integrated into the latest draft of the SEP.

3. Draft SEP Update

- 3.1. JS provided an update on the SEP document, how it has changed taking into account consultation responses, and the overall format of the document.
- 3.2. The committee discussed how best to articulate the vision in the SEP and how it relates to the proposed outcomes and priorities.
- 3.3. The committee discussed and agreed with the direction of the SEP and how it would clearly define Coast to Capital's role as a strategic leadership organisation.
- 3.4. The committee suggested more engagement was required to ensure the SEP is supported by partners across Coast to Capital.

4. Future milestones

- 4.1. JS provided an update on the future milestones for the SEP.
- 4.2. The committee suggested the timeline was too short to ensure proper engagement on the SEP before the Joint Committee. It was agreed to move the Joint Committee to after the current proposed date.
- 4.3. Committee members offered their support in delivering the engagement process.