

## Coast to Capital Skills 360° Board Meeting

Thursday 7 February 2019: 4.00pm – 6.00pm

Barcelona Meeting Room, 5th Floor, Destinations Place, Gatwick Airport

### AGENDA

Time	Item	Agenda item	Action	Lead
4.00pm	1	Introduction a) Welcome, apologies and introductions b) Declaration of interest c) Nomination of Chair and Vice Chair	Record	Nick Juba  Nick Juba Kirsten Trussell
4.10pm	2	Context a) Gatwick 360° Strategic Economic Plan and development of a Local Industrial Strategy b) An overview of skills in the region	Information	Kirsten Trussell Claire Witz
4.35pm	3	Purpose and Priorities a) Skills Advisory Panel b) Our priorities c) Terms of Reference	Discuss and Approve Terms of Reference	Nick Juba
5.30pm	4	Programme of Work	Discuss and approval	Claire Witz
5.55pm	5	Any other business		Nick Juba

#### Future meetings:

- Wednesday 27 March 2019 at 4.00pm, venue TBC
- Wednesday 22 May 2019 at 4.00pm, venue TBC