

## Coast to Capital Careers Hub Steering Group Meeting

Tuesday 15 December 2020: 9.00am – 10.30am

Virtual Meeting (Held via Zoom)

### Agenda

| Time   | Item | Agenda item  | Action       | Part |
|--------|------|--|--------------|------|
| 9.00am | 1    | <b>Introduction:</b><br>a) Welcome, apologies and agenda<br>b) Meeting purpose<br><br>Liane Richardson, Chair  | Record       | A    |
| 9.10am | 2    | <b>Wider LEP Priorities</b><br>a) Skills Strategy & Action Plan recap<br>b) Where the Careers Hub fits into this agenda<br>c) Cornerstone Employers role<br><br>Claire Witz, Skills Manager  | Presentation | A    |
| 9.20pm | 3    | <b>KPI Targets &amp; Progress Dashboard</b><br>a) KPI targets – where do we need to be?<br>b) Baseline data – where we are now?<br>c) Example Compass evaluation<br>d) BM5 & BM6 commitment for impact<br><br>Lisa Mobbs, Careers Hub & EAN Lead | Presentation | A    |
| 9.30am | 4    | <b>East Sussex Careers Hub overview</b><br>a) Plans for the Careers Hub 2020/21<br>b) Steering Group support & impact<br><br>Debbie Martin, Careers Hub Lead, East Sussex LEP  | Presentation | A    |
| 9.45am | 5    | <b>What do our institutions need?</b><br>a) Input from our Lead School & College<br>b) What are the current challenges & where is support most needed?<br><br>Freya Wall, The Howard School & Dario Stevens, NESOT                               | Note         | A    |

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|---------|---|--|-------------------|----------|
| 9.55am  | 6 | <b>Recommended Actions &amp; Discussion</b><br>a) How do we help schools to make progress?<br>b) How can you access your networks to support BM5 & BM6?<br>c) What CPD is needed for Careers Leaders?<br>d) How do we gain buy in from Head Teachers and Link Governors?<br>e) Central Hub Fund & how to best utilise the fund | Discussion & note | <b>A</b> |
|         |   | All  |                   |          |
| 10.25am | 8 | <b>Close:</b><br>a) AOB<br>b) Future Meetings  | Note              | <b>A</b> |

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Liane Richardson, Chair

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*A – Agenda and minutes to be posted in the public domain.*

*B – Papers not for publication in advance of meeting; minutes and papers posted in the public domain, as appropriate, afterwards.*