

**Coast to Capital
Learning Facilities Fund: Grant Request Form**

Colleges must return **one** electronic copy of the signed and completed Request Form and supplementary information Ron Crank, Chief Executive, Coast to Capital via the following email address: skillscapitalfund@coast2capital.org.uk and ensure that it is submitted by **1pm on 29 May 2015.**

College Name	Sussex Downs College
College Address	Mountfield Road Lewes East Sussex BN7 2XH
College Contact Name and Job Title	Paul Standen Facilities Manager
Contact Telephone	030 300 38628
Email	paul.standen@sussexdowns.ac.uk
UPIN	111809
Learning Facilities Fund Allocation:	£ 100,000
1. Use of Learning Facilities Fund Grant Allocation Details	
Project Title	Renewing, modernising and improving security of College buildings and facilities.
Project location (including postcode)	Mountfield Road, Lewes, East Sussex, BN7 2XH and Denton Island Training and Business Centre, Newhaven, East Sussex, BN9 9BN

Summary of capital works proposed and estimate of costs

Lewes Campus:

- Upgrade outdated CCTV camera system with Cat 5 network cabling - £10k (security)

Cliffe Building:

- Upgrade outdated fire alarm panel - £10k (renewal)
- Install new general and specialised lighting in multi-purpose hall - £25k (modernisation)
- Replace gutters, fascias, soffits, pipes, external cladding, tank room cladding, windows and lightning protection in courtyard area - £31k (renewal)
- Repairs to coping stones and resolve water leaks in the Mall, along with - £10k (renewal)

Caburn House:

- Upgrading bathrooms and kitchens in students residence - £16k (modernisation)

Southover Building:

- Strip gym floor following accidents and apply slip resistant coatings - £8k (safety)
- Repairs to flat roofing area above Male toilets - £10k (renewal)

External works:

- Improve signage repair car park and footpath surfaces, line marking car parks, add seating areas, and change poor quality lighting to LEDs - £30k (accessibility and security)

Newhaven Campus:

- Replace outdated Air Conditioning system - 50k (renewal)

All figures quoted include VAT.

Impact of Investment

Complete the table below to show the area of estate in E Mandate condition A, B, C and D before and after completion of the works:

Table 1: Impact of proposed works on areas and condition

GIA (m2) and percentage of estate in condition category A, B, C and D (before works) [1]	%	GIA (m2) and percentage of estate in condition category A, B, C and D (after works) [2]	%	Change in condition of GIA (m2) and percentage of estate as a result of the works = [2-1]	%
A: 6,098	13.097	A: 6348	13.634	A: 250	0.537
B: 17,086	36.987	B: 17,086	36.697	B: 0	0
C: 23,222	49.875	C: 22,972	49.338	C: -250	-0.537
D: 154	0.331	D: 154	0.331	D: 0	0
Total: 46,560	100.00	Total: 46,560	100.00	Total:	0

Rationale for Investment:

[Up to 500 words]

The College has been playing ‘catch up’ for the last few years following the demise of the promised Capital Strategy 6 years ago. The Planned Maintenance Programme that was produced stopped 18 months prior to the Capital Strategy, in anticipation of new buildings and a redefined campus.

Since that time the College has been receiving part external funding through the SFA. The funds have been used to replace outdated equipment such as boilers and air conditioning, replacing external surfaces such as and roofing and wall cladding, upgrading internal facilities such as washrooms and student social areas. The message has been clear – to ensure that the College is well maintained, warm, dry, safe, secure and clean.

The College is looking to develop a maintenance strategy that divides the budget between ‘reactive’, ‘planned’ and ‘serviced’. This will help with the direction of funds towards buildings of varying qualities, use, age and construction type.


The Estate is in adequate condition with almost 50% in condition C of the RICS category. The current goal is to improve and maintain the Estate by uplifting as much of condition C buildings into A and B, dependent on attracting external funds, with careful planning of expenditure on planned and long term maintenance. The pace of development of the Estate will be determined by affordability rather than immediate urgency for building condition.

The desire for possible change and potential regrouping into curriculum ‘Faculties’ will continue, but will have to be moderated to fit with the future (to be agreed) Estates Strategy, and at a pace which matches the College’s ability to generate capital funding through grants, reserves and borrowing.

There are immediate needs to develop a STEM Centre at the Lewes Campus, which has been the subject of previous external funding opportunities; improvements to external cladding and roofing on Cliffe Building, Southover

	<p>Building, and Visual Arts Building; upgrades to heating and air conditioning systems; modernisation of security systems; address areas of health and safety matters; and improve the external environment of the Lewes Campus.</p> <p>Some of these areas are mentioned in the projects list above.</p> <p>It is important that the College continues to improve and maintain as high quality buildings and accommodation as possible, to meet the needs of both students and staff, as students may select particular institutions based on the quality of the estate and the range of facilities available.</p>
Total works cost:	[Costs incurred from 1 April 2015] £200,000

LEP grant:	£100,000
% of total works costs:	50%
College contribution:	£100,000
% of total works cost:	50%

3. Declaration and Signature	
Declaration:	I certify that the information provided in this form is complete and correct to the best of my knowledge. I accept the criteria and conditions for the use of the LEP's Learning Facilities Fund grant.
Signature: (College Principal)	
Print Name:	MELANIE HUNT
Date:	2 June 2015