

Coast to Capital Careers Hub Steering Group Meeting

Tuesday 25 May 2021: 9.00am – 10.30am

Virtual Meeting (Held via MS Teams)

Agenda

Time	Item	Agenda item	Action	Part
9.00am	1	Introduction a) Welcome, apologies and agenda b) Actions from the last meeting Liane Richardson, Chair	Record	A
9.10am	2	Reflecting on the year a) Benchmark performance b) Projects delivered c) What's gone well? What would we do differently? Lisa Mobbs, Careers Hub & EAN Lead	Presentation	A
9.30am	3	Planning for 2021/22 a) CEC Campaigns – Ahead of the Game & My Skills My Future b) Projects for next year c) Next steps and actions Lisa Mobbs, Careers Hub & EAN Lead and Georgina Angele, Regional Manager, CEC	Discussion	A
10.00am	4	Highlights from the Steering Group a) 2-3 minute highlight/asks from each Steering Group member (please see below for order of feedback) All Steering Group members	Discussion	A
10.25am		Close a) AOB b) Date of next meeting Liane Richardson, Chair	Record	A

Highlights from the Steering Group order of feedback:

1. Freya Wall
2. Dario Stevens
3. Jeff Alexander
4. Giles Thomas
5. Charlene Simms
6. Peter Waters / Duncan Edwards
7. Paula Neal
8. Sian Drabble
9. Charlie Field / Vanessa Potter
10. Sue Taylor

A – Agenda and minutes to be posted in the public domain.

B – Papers not for publication in advance of meeting; minutes and papers posted in the public domain, as appropriate, afterwards.

Attendees:

Liane Richardson – Chair & Coast to Capital Skills 360 Board member, Thakeham Homes
Freya Wall – Deputy Chair & Assistant Head Teacher/Careers Leader, Howard of Effingham School (Lead School)
Lisa Mobbs – Careers Hub & EAN Lead, Coast to Capital
Claire Witz – Skills Manager, Coast to Capital
Hannah Thomas – Hub Enterprise Coordinator, Coast to Capital
Izzy Pompova – Hub Enterprise Coordinator, Coast to Capital
Georgina Angele – Regional Manager South East, The Careers & Enterprise Company
Dario Stevens – Vice Principal & Careers Leader, NESCOL (Lead College)
Jeff Alexander – Chief Executive, Gatwick Diamond Business Group
Giles Thomas – Operations Director, Manor Collection Hotels
Charlene Simms – STEM Education and Outreach Manager, Thales
Peter Waters – Manager Post 16 Support Team, West Sussex County Council
Duncan Edwards – Link Adviser (Curriculum), West Sussex County Council
Paula Neal – Economy Lead, Surrey County Council
Sian Drabble – Department for Work and Pensions
Charlie Field – Project Manager, Sussex Learning Network
Vanessa Potter – Executive Director, SCTP
Sue Taylor – Network Manager, ALPS

Guest attendees:

N/A