

Coast to Capital Investment Committee Meeting
16th October 2017 09.00-15.00
Coast to Capital Offices, room: Millais

Attendees:

Chair

Daryl Gayler – Board Member DG

Voting Members

Jonathan Sharrock – Chief Executive (Coast to Capital) JS
 David Hodge – Board Member DHO
 Mark Watson – Board Member MW
 Martin Heffer – Board Member MH
 Phil Jones – Board Member PJ
 Debra Humphris – Board Member DH
 Julie Kapsalis – Board Member JK
 Nick Juba – Board Member NJ

In Support

Anthony Middleton – Chief Operating Officer (Coast to Capital) AM
 Hannah Gosling – Project Manager (Coast to Capital) HG
 Cali Stanton – Projects Administrator (Coast to Capital) CS

Governance Advisors

Cath Goodall – BEIS CG
 Katharine Eberhart - WSCC Accountable Body KE
 Susan Taylor-Searle – WSCC Accountable Body ST
 James Berry – WSCC Accountable Body JB

Apologies

Louise Goldsmith – Board Member
 Steve Allen – Board Member
 Warren Morgan – Board Member

Agenda

Item no	Agenda item	Timings	Action	Presented by
1	Open, Welcome, Introductions and agree recommendations in attached paper	9.00-9.05		DG

2	Conflicts of Interest	9.05-9.15	Note	DG
Part A (in public domain)				
3	Brighton ITS2	9.20-9.30	Present, Q+A	Brighton & Hove City Council
4	Fiveways Croydon	9.35-9.45	Present, Q+A	Transport for London
5	Epsom Banstead	9.50-10.00	Present, Q+A	Surrey County Council
6	Croydon's Walking & Cycling	10.05-10.15	Present, Q+A	London Borough of Croydon
Part B				
7	Bognor Regis Creative & Digital Hub	10.20-10.30	Present, Q+A	WSCC
8	The Charleston Trust Centenary Project	10.35-10.45	Present, Q+A	The Charleston Trust
9	The Horton Chapel Project	10.50 - 11.00	Present, Q+A	HCAHS
10	Worthing Museum Redevelopment	11.05-11.15	Present, Q+A	Worthing Borough Council
11	Pelham Campus	11.20-11.30	Present, Q+A	Greater Brighton Metropolitan College
12	Crawley College STEM	11.35-11.45	Present, Q+A	Chichester College
13	Freewharf Transformation	11.50-12.00	Present, Q+A	Southern Housing Group
Break for Lunch 12.00-12.30				
14	Saltbox	12.30-12.40	Present, Q+A	Landlink Estates
15	Southern Gateway	12.45-12.55	Present, Q+A	Chichester District Council
16	Worthing Central Phase 2	13.00-13.10	Present, Q+A	Worthing Borough Council
17	Regen Oxted Phase 1	13.15-13.25	Present, Q+A	Tandridge District Council

18	Unlocking Housing in North Tandridge	13.30-13.40	Present, Q+A	Surrey County Council
19	Ricardo Hybrid Powertrain	13.45-13.55	Present, Q+A	Ricardo
20	SInC	14.00-14.10	Present, Q+A	Sussex Innovation Centre
21	1-2 Morley Street	14.15-14.25	Present, Q+A	Phevi LTD
22	The Dance Space	14.30-14.40	Present, Q+A	South East Dance
23	AOB	14.45-15.00	Note	DG

Agenda Item 1- Welcomes and Paper

TM explained the process to the Investment Committee members. 20 applications will be reviewed and we will see presentations from the applicants. Long listed applicants have been derived from the detailed application process. NJ, JK, JS chaired independent review groups, and had the benefit of presentations from bidders. Investment committee need to ratify the long list of bids outlined in the paper.

The Investment Committee are in agreement with the long listed applications being forward to them by the review groups for the final stage of the process. The score thresholds per theme have also been agreed.

The scoring will start from a fresh at today's meeting. All scores will then be collected at the end of the meeting and average scores will be worked out. A short list will then be compiled per theme to recommend bids to go forward to the Coast to Capital Board for approval for funding. A discussion needs to be had as to whether we allocate the full pot of funding, or to keep any back for future years.

Projects of value of over £2m get referred to the board, with committee recommendation for approval. The Investment Committee is able to approve projects £2m and under.

The Investment Committee took a view that they would like to hold some funding back in the single pot for future years however, a significant amount should be allocated this time round. DH asked how we are frame-working priorities for the region with this allocation. AM explained that the criteria flows from the industrial strategy response and that these

strategic priorities will be honed even further through the development of the Strategic Economic Plan (SEP). DG mentioned that a lot of interest has come from Infrastructure, Transport, HE+FE which seems to fit well with the SEP and the Coast to Capital priorities. DG informed the group that if they need 48 hours after the Investment Committee to review their scores and business cases, this is fine due to the amount of work required.

Agenda Item 2 – Conflicts of Interest

AM outlined to the group the definition of conflict of interest – “Generally this will be where your own organisation is bidding or where you have personally been involved in bid preparation, or have written a personal letter of support for a bid or indeed sit on a governing body, Board, Trust or Council of any applicant organisation.

DH went round the table asking the Investment Committee to declare their conflicts of interest.

NJ – Pelham campus

DHO – unlocking housing, Epsom

PJ – Pelham campus, Bognor Regis

JK – Crawley STEM (Trivial – Chichester Southern Gateway project as in the area)

CG – No conflicts

MW – Croydon walking and cycling, Fiveways Croydon

MH – No conflicts

JS – Trivial – Fiveways Croydon and Epsom as live near there

DH – Advanced engineering, Future skills lab, Dance Space

DG – Trivial – Ricardo as had dialogue with RBS, no direct involvement

MJ – No conflicts

KE – No conflicts

STS – WSCC bid but not involved or a scoring member of the Investment Committee

AM – No conflicts

HG – No conflicts

CS – No conflicts

AM suggested it would be a good idea to spend a minute on each bid prior to them coming into present.

Agenda Items 3-22

Applicants for each project were invited to present and pitch to the Investment Committee. This was followed by a question and answer session by the panel members to gain further insight into the applications. Voting members of the Investment Committee were then asked to individually score the Business Case and submit this into the C2C Project officers.

Agenda Item 23 – A.O.B.

N/A