

ERDF Visitor Economy and Wider Economy Grant Application Process



What is the application process?

Before requesting an application form, please ensure you can answer **yes** to the following statements:

- You have read and meet the criteria for the grant
- Your business has been impacted negatively by COVID-19 and able to evidence it
- Provide evidence that the company was financially stable at December 2019
- You have a project/activity in mind that will help to overcome these challenges, and are seeking one quote to be submitted with your application
- The project/activity will be completed, paid for, and a claim submitted to Exemplas by Saturday 16 February 2021
- The project will create and/or safeguard jobs, and/or create new products and services
- We can share your information with our Growth Hub Partners
- Your business trading address is within the Coast to Capital LEP area
 - Adur, Arun, Brighton and Hove, Chichester, Crawley and Gatwick, Epsom and Ewell, Horsham, Mid Sussex, Mole Valley, Reigate and Banstead, Tandridge and Worthing.

Funding is limited and we are expecting a high volume of applications. To improve the chances of being successful, please ensure that your application clearly sets out how you intend to use the grant funding requested in order to respond to the pandemic; and to help your business to adapt and recover, following the impact of the pandemic.

You will need to include details of what the funding will help your business to achieve and the specific benefits that will occur as a result.

Application forms must include the information in the box below (text in red as an example). **Please note, in requesting this information you confirm that you meet all the eligibility criteria set out above and have read and understood the terms and conditions at the bottom of this page.**

Business name	<i>Skye Ltd</i>
Business trading address	<i>Unit 10 Barclay Gardens Walton-on-Thames Surrey</i> <i>Post code: KT12 2PQ</i>
Local Authority Borough/ District of trading address Adur, Arun, Brighton and Hove, Chichester, Crawley and Gatwick, Epsom and Ewell, Horsham, Mid Sussex, Mole Valley, Reigate and Banstead, Tandridge and Worthing.	<i>Basingstoke and Deane</i>
Contact name	<i>Jo Smith</i>
Mobile number	<i>07888743261</i>
Email address	<i>jo@skyeltd.com</i>
Website	<i>www.skyeltd.com</i>
Business registration No/ PAYE/VAT/UR/CO House (if available)	<i>9670235</i>
Date of registration	<i>6 July 2015</i>
Legal status	<i>Limited</i>
Sector	<i>Marketing & PR</i>

You **must** include your business details in your email. Once your email has been received by Exemplas, you will then be sent within 24 hours an application form to complete and return by the deadline.

Application deadline: The deadline for submitting your completed application form and quote is **Monday 7 December at 14:59pm**.

Please submit your one quote for the work required together with your application.

Applications will be reviewed and assessed based on meeting the eligibility criteria and requirements set out above, please note if you are not successful you will be notified and included on a Coast to Capital LEP area waiting list in case of more funding becoming available.

If you do not meet the eligibility criteria you will be notified that your application has been rejected.

What happens if my business is successful in obtaining a grant?

If your application is successful, you will be notified by Exemplas and sent details of the next steps. Activity/work you claim for should not be commissioned until your business has received an offer letter. Please note, funds will only be paid upon production of an invoice for the service or item you have claimed against.

What if my business is not eligible or unsuccessful in obtaining a grant?

We are unable to provide individual feedback. However, if unsuccessful or ineligible for this grant, our team of experienced business advisers would be happy to provide advice on other support or funding options that may be available to you. Click [here](#) to contact us about other support for your business.

Terms and conditions:

- Only one application can be made per business. Multiple attempts to apply may invalidate all applications for your business.
- Grants must be claimed by Saturday 16 February 2021 after receiving confirmation that your application has been accepted unless agreed otherwise.
- The grant must cover 100% of the service your business is procuring (up to a maximum total project value of £5,000). This grant cannot be used to part-fund expenditure.

I have a disability, how do I get additional help?

We want our grants to be available to any eligible business, if you have additional needs please get in touch with us no later than **Monday 30 November at 17:00pm**.