



Coast to Capital Disclosure of Information Protocol

1. Full disclosure of company financial information will only be made to the Accountable Body and no other party.
2. Full disclosure of staff information (subject to their consent) and service information, relating to the activities mentioned in the Government guidance (i.e. core services), will be made to the upper tier authorities.
3. Any requests for information from the upper tier authorities will only be supported if deemed (by the CEO, Chair & Chair of the Finance & Resources Committee, collectively) to be necessary for the local authority to comply with the Government guidance.
4. No information is to be released if in the collective opinion of the Directors detailed at 3 above, there would be a risk to the company or its Directors breaching any legal requirements under the Companies Act or GDPR.