

Coast to Capital

Board Meeting 59

Thursday 26 January 2023, 5:00pm – 7:30pm
University of Chichester

Meeting Minutes

Board Members:

Attendees: Anthony Middleton – AM, Karen Dukes – KD (Acting Chair), Richard Hopkins – RH, Amanda Jones – AM, David Joy – DJ, Jane Longmore – JL, Mark Brunt – MB, Polly Toynbee - PT, Lindsay Pamphilon – LP, Claire Mason – CM, Jamie Arnell - JA.

Apologies: Paul Marshall, Julie Kapsalis, Natalie Bramhall, Cavendish Elithorne, Phelim MacCafferty, Shaun Gunner.

Other Attendees: David Smith – DS, Hannah Gosling – HG, Marsha Robert – MR, Cali Gasson – CG, Jake Daniels – JD, Carli Foster – CF, Emma Smith (DLUHC) – ES, Wendy McRae-Smith (Accountable Body) -WMS, Nigel Manvell (Accountable Body) – NM.

Part A items will be published. Part B items will also be published unless specified otherwise.

1. Introduction

1a. Welcome and apologies

KD welcomed Board members to the 59th Coast to Capital Board meeting.

KD gave apologies from Rosaleen Liard, Paul Marshall, Julie Kapsalis, Natalie Bramhall and Cavendish Elithorne.

KD welcomed the Board to the University of Chichester and thanked Jane Longmore for hosting.

1b. Public Comments

There were no public comments.

1c. Minutes of the October Meeting and Matters Arising documents

The minutes of the October 2022 Board meeting were **agreed** as a true representation of the meeting and were approved by the Board.

AM stated that all matters arising are closed or are to be addressed at the meeting.

1d. Declarations, Disclosures & Conflicts of Interest

KD read out the Conflicts of Interest statement.

With the members present, no Conflicts of Interests were declared.

KD thanked Rosaleen Liard on behalf of the Board for her service over the years as she has decided to stand down from her post as Board Director.

2. Chief Executive update (verbal)

AM shared a presentation covering current corporate priorities.

MB asked whether Coast to Capital would continue to deliver services to Local Authorities despite the future funding landscape. AM stated that services would continue to be delivered and that conversations with government on core funding are ongoing.

ES added that clarity on central government funding should be shared imminently.

The Board **agreed** that devolution deals would be a standard agenda item at a future Board meetings as part of ongoing discussions with central government.

3. Consultancy Business Plan

This item has been redacted.

4. Budget Approval (23/24) & Finance Update

This item has been redacted.

5. Gatwick Economic Zone Proposition

This item has been redacted.

6a. Executive Report

The Executive team shared an update on departmental activities as per the paper circulated.

ES noted that the improved commercial approach to income diversification has been highlighted as best practice by central government colleagues.

The Board thanked the Executive team for the work that had taken place over the last quarter.

6b. Chair's report

The Board **noted** the paper as read.

7. Delivery Update – Consent Paper

This item has been redacted.

8. Governance Update (Verbal)

KD requested that the Board delegates the authority to Committee Chair's to be able to co-opt members onto Coast to Capital Committees. The Board **agreed** to this, subject to a full written proposal being circulated for approval via correspondence.

KD **noted** that there are two Board Director vacancies, however, there was no immediate need to recruit for those positions.

9. Reflections and Close

9a. AOB

The Board thanked KD for Chairing the meeting.

9b. Future Meeting

The next Board meeting is confirmed to take place on the Wednesday 19 April venue TBC.