

Board Meeting – 22 January 2019
Matters Arising Schedule

Meeting Reference	Action	Lead	Status
December 2018 meeting: Item 2 – Growing Places Fund	Board to approve Brighton Block J final exit agreement through correspondence.	JS	Ongoing
December 2018 meeting: Item 2 – Growing Places Fund	Detailed update on GPF project activity outside of Block J; Board to be kept informed on project progress over the remainder of the fund’s duration. Risk review, with risk rating applied to the GPF projects to be presented at next Board meeting.	JS	For January 2019 Board meeting. Agenda Item 6.
Item 3 – Local Growth Fund	Analysis of the strategic pipeline of projects under the LGF to identify underspend and contingency actions to be presented at next Board meeting for Review.	JS	For April 2019 Board meeting.
Item 4 – Office Accommodation	Board to be kept apprised of LEP Financial Planning	JS	For January 2019 Board meeting. Agenda Item 7 - Budget.
October 2018 meeting: Item 3 – LEP Review: District Councils	Role of the District Council representative to be clarified to ensure that the appointee represented all Local Authorities within the LEP area rather than just the Gatwick Diamond.	JS	Consultation exercise closed on 16 November 2018. Meeting held with Garry Wall in December 2018. Topic included as part of the Assurance Framework update for Board approval at the January 2019 meeting.
October 2018 meeting: Item 5 – Chief Executive Report: Enterprise Adviser Network (EAN)	EAN Review update. Review of the service discussed at November Chairman’s Committee.	JS	Review ongoing. For Skills 360 Committee to consider.

Meeting Reference	Action	Lead	Status
October 2018 meeting: Item 5 – Chief Executive Report: Energy Strategy	Circulation of draft and finalisation of Strategy document.	JS	Initial draft circulated to Board members in October 2018. Final version to be approved at January 2019 Board meeting. See agenda item 8 - Chief Executive Report.