

**Coast to Capital Board Meeting 42**  
12 December 2018: 5:00pm – 6:30pm  
Crowne Plaza Hotel, Langley Drive, Crawley, RH11 7SX

**Meeting Minutes**

**Board Members:**

Tim Wates (TW) – Chairman; Steve Allen (SA) – Vice Chairman; Daryl Gayler (DG); Louise Goldsmith (LG); Martin Harris (MH); David Hodge (DH); Phil Jones (PJ); Mike La Rooy (MLR); Tony Newman (Croydon Council); Jonathan Sharrock (JS); Adam Tickell (AT); Garry Wall (GW).

**Attendees:**

Cavendish Elithorn (CE) – LEP Senior Sponsor (DfT); Richard Simpson (RS) – Accountable Body; Cath Goodall (CG) – Cities & Local Growth Unit; Anthony Middleton (ALRM) – Coast to Capital; Hazel Nicholmann (HN) – Coast to Capital.

**Guests:**

James Conway (JC) – DfT; Stephen Diplock (SD) – Network Rail; Lynn Lai (LL), KPMG; Gwyn Llewelyn (GL) – KPMG; Iain Reeve (IR) – DfT.

**Part A items will be published. Part B items will also be published unless specified otherwise.**

**1. Introduction (Part A) - This item will be published**

**a) Welcome and apologies**

TW introduced the Extraordinary Meeting which was convened to progress Brighton Block J and Gatwick Airport Railway Station projects ahead of the full Board meeting in January 2019.

TW welcomed Richard Simpson from the Accountable Body and Cath Goodall from BEIS.

Apologies were noted from David Joy; Nick Juba; Julie Kapsalis; Rosaleen Liard and Dan Yates.

**b) To Review Public Comments**

There were no public comments.

### **c) Minutes from last Board meeting and Matters Arising Schedule**

The Minutes were agreed and the Matters Arising Schedule was noted.

### **d) Declarations, Disclosures & Conflicts of Interest**

TW read out the standard Conflicts of Interest statement. Adam Tickell declared a conflict for Item 2 Brighton Block J (papers were also withheld). CE declared an interest in relation to his role at the DfT for Agenda Item 3 (Gatwick Airport Railway Station) however it was agreed that there was no conflict arising.

### **2. Growing Places Fund (GPF) - Part B - Not for Publication: These items will be redacted: Brighton Block J**

**This item has been redacted.**

### **3. Gatwick Airport Railway Station**

**This Item has been redacted.**

### **4. Coast to Capital Office Accommodation and LEP Review – Part A**

Two additional items were tabled as to keep members updated on latest developments.

#### **Office Accommodation**

JS updated the Board on the Office Accommodation project which had been brought about due the termination of the existing lease in July 2019 for the LEP's current premises by Horsham District Council. Following a review of other shortlisted options, Pacific House, owned by UK Power Networks and conveniently located close to Three Bridges railway station, had been identified as a suitable alternative.

JS explained that Pacific House offered a single footplate of functional Office space. This facility would be rented on a five year lease with a three year break to be negotiated. Costings remain beneath market-rate levels at £17.50sq/ft but are higher than existing rates for the Horsham Office. The additional budget outlay was approved at the recent Audit and Chairman's Committees. LEP financial planning would be a key agenda item for discussion at the next Board meeting.

#### **LEP Review**

JS reminded the Board about the Government's policy on 'Strengthening Local Enterprise Partnerships', as defined in its July 2018 publication, which stipulated that any geographical boundary overlaps should be removed. The new policy would also affect additional funding earmarked to LEPs. The mandate would come into effect by spring 2020 at the latest, which recognised the need to deliver against existing commitments as well as transition to the new policy over the new geographies.

**This paragraph has been redacted.**

ALRM left the Meeting.

### **5. Close: (Part A)**

TW paid a warm and sincere tribute to outgoing Board Member, Councillor David Hodge, for all his unstinting work on the LEP Board since joining in 2014. David was instrumental in supporting investment across Surrey and is well recognised for his dedication to public service which was reflected in the awarding of a CBE in January 2017.

There was no AOB. Future Meetings would take place as advertised on the Agenda.

A board Member dinner concluded the 12 December meeting which would discuss the opportunities and challenges for the LEP in the year ahead.