

Board Meeting – 09 March 2017
Matters Arising Schedule

Meeting Ref.	Action	By	Status
Board meeting 09.03.17 Minute item B3 Chief Executive's Report	Projects Pillar – dashboard: To include value as well as volume of projects	ALRM	Completed
	To track ESIF projects	ALRM	Completed
Board meeting 09.03.17 Minute item B4 Housing and Regeneration Task Force	To draw up terms of reference for the Housing Function	JS	Completed
Board meeting 09.03.17 Minute item B5 New Assurance Framework (AF)	To consider vacancies on the Audit Committee	ALL	Still require two members
	To complete Conflicts of Interest pro formas	ALL	Sent to all members with deadline of end April
	To arrange risk management training session for interested Directors	ALRM	To be arranged for July Board meeting
	To amend reference to Chair of ESIF Committee in AF	ALRM	Will be completed at next review of AF
	To liaise with Debra Humphris re membership of review groups	ALRM	Once dates for meetings finalized the University of Brighton will be invited to contribute
Board meeting 09.03.17 Minute item B6 Growing Places update	To retain details of companies entering voluntary administration that had received public funding	JS	Directors names will be recorded in such instances