

Board Meeting – 12 May 2016
Matters Arising Schedule

Meeting Ref.	Action	By	Status
Board meeting 20.11.14 Minute item 12 Risk Register	To ensure risk included as bi-annual agenda item	DS / SM	Agenda item for Audit Committee meeting held on 20 June 2016
Board meeting 16.03.15 Minute item 7.6 KPIs And Board meeting 19.11.15 Minute item 7 Chief Executive's Report	To report, every six months, on critical KPIs To include public sector jobs KPI and the NVQ level 4+ KPI	JS	Agenda item for November meeting
Board meeting 24.09.15 Minute item 14.1 Enterprise Advisory Committee	To advise SA or MB of appropriate events	ALL	To be incorporated into Events log (which is managed by Sam Philpott as part of Communications programme)
Board meeting 22.02.16 Minute item 18 Growing Places Fund	To produce report detailing loans repaid to Coast to Capital	PGPC	The report which was to be included for this Board meeting is being reviewed in light of the Referendum
Board meeting 12.05.16 Minute item 14 Chief Executive's Report	To invite Board Members to join him for individual MP meetings	JS	Board Members have joined JS for a number of interesting meetings
Board meeting 12.05.16 Minute item 15 Communications update	To draw up programme of business engagement for Board members	All/SP	Briefing packs produced, initial meetings being arranged. There will be a progress review at November Board.
Board meeting 12.05.16 Minute item 18 Rail – Brighton Main Line	To meet with Network Rail and draw up a plan for circulation together with the presentation	MH/JS	Strategy in place and being overseen by infrastructure committee