

Coast to Capital Board Meeting No. 25 24 September 2015	Ref No. 25.6
Report Title: Matters Arising	
Report by: Ron Crank	

Meeting Ref.	Action	By	Status
Board meeting 20.11.14 Minute item 12 Risk Register	To ensure risk included as bi-annual agenda item	DS/SM	Agenda item November meeting
Board meeting 16.03.15 Minute item 7.6 KPIs	To report, every six months, on critical KPIs	RC	In hand
Board meeting 14.05.15 Minute item 7 Chief Executive's Report	To produce a set of Company Values for the Board	Exec Cttee/ RC	For consideration at Strategy Away Day
Board meeting 02.07.15 Minute item 6 Matters Arising	To revise the Schedule of Delegated Authorities and the Executive Committee TOR and re-present for approval by e-mail	RC	Circulated to Board 24.07.15
Board meeting 02.07.15 Minute item 7 Infrastructure Study	To check water supply with Arup / Water companies	IP	Completed
	To contact BIS / Infrastructure UK re long-term planning	MH/IP	Completed
	To undertake cross boundary discussions with other LEPs	MH/RC /IP	In progress
	To visit Surrey County Council	MH/RC	Completed
Board meeting 02.07.15 Minute item 8 Gatwick Airport & Airports Commission	To liaise with Gatwick Airport regarding its infrastructure report and priority actions	RC/IP	In progress

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Board meeting 02.07.15 Minute item 9 Chief Executive's Report	To meet with Merlin	DG/RC	DG arranging
	To include productivity KPI	RC	Completed
Board meeting 02.07.15 Minute item 11.1 Growth Deal Implementation Update	To prepare an open call process for Skills Capital funding	HB/IP	Recently announced Area Reviews may impact on process
Board meeting 02.07.15 Minute item 11.1.1 Digital Catapult Centrel	To progress on revised and agreed basis	PL/IP	Completed
Board meeting 02.07.15 Minute item 11.2 Learning Facilities Fund	To write a paper on FE funding	CB	Agenda item this meeting
	To consider levels of due diligence and match funding criteria	Exec Cttee	Referred to Exec Cttee
	To progress with implementation	HB	In progress
Board meeting 02.07.15 Minute item 11.3 Skills Capital 2015/16 - NESCOT	To ensure risk registers for each skills capital project are created	HB/IP	In progress
	To progress with implementation	HB/IP	Completed