

Coast to Capital

Meeting: Coast to Capital Audit & Risk Committee Meeting
Date: 10 July 2023
Report Title: Governance
Report by: Hannah Gosling
Item No: 6

Recommendation:

The Committee is asked to:

- **Note** the paper regarding governance activity.
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1. Context

The budget for 2023/24 is now set. The team are continuing to work hard and generate business in the consultancy and growth hub areas of the company.

We are also engaging in the TUPE transfer of the Careers Hub to WSCC and SCC.

Since the March Audit & Risk Committee the following meetings have been held:

- Finance & Resource Committee: 30 March 2023
- Board: 19 April 2023
- Finance & Resource Committee: 10 May 2023

2. Board

At the April Board meeting an update was given on the Consultancy Business Plan and it was agreed for a Board Working Group to be set up to take this work forward. An update was also provided on the Careers Hub Service.

A Finance and Executive Updates were also given.

The Annual General Meeting was initiated and the formalities were conducted at the April Board meeting.

3. Assurance Framework

Our Current Assurance Framework still remains compliant with the National Assurance Framework and Coast to Capital still adheres to the Assurance Framework.

A thorough review of the Assurance Framework will be undertaken once the revised National Assurance Framework has been released and when we know the future of the company.

4. Consultancy

The business plan for LegaC Consulting was presented at the April 2023 Board meeting, and it was agreed that governance arrangements for the new company should be finalised before rolling out new branding.

Since then, work has continued to build a pipeline of projects for 2023/24, and to further develop the new brand.

On 15 May 2023, LegaC Consulting Limited was incorporated as a dormant company.

Meetings with members of the Board working group have taken place, and further advice has been sought on the options for the creation of the consultancy business going forward.

5. Office / Meetings

Coast to Capital still remains a fully virtual organisation. There are scheduled team meetings in the diary where the team meet face to. The next Board meeting is 12 July and is a virtual meeting.

6. Government

Monthly meetings with Government are continuing.

7. Accountable Body

As things currently stand there are no issues with the Accountable Body to be reported to the Audit and Risk Committee and Brighton and Hove City Council are still undertaking their functions as per the agreement published on our website. This agreement will last until 3 years and will next be reviewed in 2024.