

Coast to Capital

Annual General Meeting

Thursday 17 September 2020

Plus X Brighton, Lewes Road, BN2 4GL and by Video Conference

Meeting Minutes

Attendees

Board Members:

In person - Julie Kapsalis (JK) – Chair; Jamie Arnell (JA); Richard Hopkins (RH); Amanda Jones (AJ); David Joy (DJ); Paul Marshall (Paul M); Claire Mason (CM); Frances Rutter (FR); and Jonathan Sharrock (JS).

Via Zoom - Mark Brunt (MB); Rosaleen Liard (RL); Phelim Mac Cafferty (PM) and Manju Shahul-Hameed (MS).

Key Attendees:

In person –

Coast to Capital - Malcolm Brabon (MB); Anthony Middleton (ALRM); Katie Nurcombe (KN); Kirsten Trussell (KT).

Accountable Body - Kate Edwards (KE).

Via Zoom – Sue Baxter (SB) – University of Sussex; Helyn Clack (HC) – Surrey County Council; Hazel Nicholmann (HN) – Coast to Capital; Toni Wootton (TW) - Cities & Local Growth Unit;

Board Member Apologies

Karen Dukes; Martin Harris; Daniel Humphreys; Colin Kemp; Tony Newman; and Adam Tickell.

1. Welcome

JK, in the capacity as the new LEP Chair, welcomed all attendees to the first virtual Coast to Capital Annual General Meeting 2020. It was noted that some Board members were able to attend in person, and that others had joined virtually. Over 200 external participants had also joined virtually and were warmly welcomed to the meeting.

2. Minutes of 2019 Meeting

The minutes of the 2019 AGM were approved.

3. Annual Report 2019/20

The Annual Report, which included an overview of the LEP together with case studies, was commended to the AGM.

4. Accounts for the Year Ended 31 March 2020

JK confirmed that the accounts for the year ended 31 March 2019 were approved by the Board at its meeting on 9 July 2020.

5. Confirmation of the Coast to Capital Board of Directors

It was noted that Tim Wates had completed his term of Office at the end of July 2020, which included six years as Chair. Credit and sincere thanks were paid to Tim for his dedication to Coast to Capital, including during its formative years. It was hoped that he would remain a friend of the LEP going forward. JK also expressed her thanks to the Board members who had stepped down since the last meeting for their significant and valuable contributions.

JK commended the existing Board of Directors for their talent and ongoing commitment. Directors for 2020/21 were confirmed as follows:

- Julie Kapsalis (Chair)
- Jonathan Sharrock (CEO)
- Karen Dukes (Interim Vice Chair)

Business Representatives:

- Jamie Arnell
- Martin Harris (transport sponsor)
- Richard Hopkins
- Amanda Jones
- David Joy (regeneration and housing sponsor)
- Rosaleen Liard
- Claire Mason (SME representative)

Public Sector Representatives:

- Colin Kemp
- Phélim Mac Cafferty
- Paul Marshall
- Tony Newman

District Council Representatives:

- Mark Brunt
- Dan Humphreys

FE/HE Representatives:

- Jane Longmore
- Frances Rutter

6. Coast to Capital Articles of Association

JK confirmed that the latest version of the Articles of Association has been approved by the Board.

7. Planning for Economic Recovery

JK outlined her vision for the LEP and invited JS to update attendees on plans for economic recovery. JS highlighted that the LEP region had been disproportionately affected by COVID-19 given that the pandemic was both unprecedented and unforeseen.

JS stated that Coast to Capital had reframed its Local Industrial Strategy to develop a Local Recovery Strategy with the message to 'Build Back Stronger, Smarter and Greener'. JS outlined a series of 'asks' as set out in his presentation. The aim of these interventions were to support the area's recovery.

8. Q&A discussion and response from the Board

JK and JS, together with the panel comprising MB, AJ and FR fielded a range of questions from attendees. A full response to the questions posed would be published on the Coast to Capital website and promoted to attendees.

9. Closing remarks

JK thanked attendees for their participation in proceedings and to both the internal and external event organisers for their efforts in delivering a successful event. JK together with JS, additionally paid sincere thanks to LEP team members for their commitment, passion and impact which had remained constant throughout the pandemic.

Unconfirmed minutes – subject to approval/amendment as necessary at the next meeting.