

Coast to Capital

Meeting: Coast to Capital Joint Committee
Date: Tuesday 17 March 2020
Report Title: Matters Arising Schedule
Report by: Simon Trevaskis
Item No: 1 c)
Part: A

Meeting Reference	Action	Lead	Status
23 January 2020 meeting: Item 1.3 – Appointment of Joint Committee Chair and Vice Chair	As the meeting was not fully quorate, it was agreed that the appointment of Chair and Vice Chair would be confirmed via email after the meeting.	KN	Insufficient responses were received following a recent mailshot covering the Agenda, meeting timings etc. Item to be included on the Agenda for the March 2020 meeting.
23 January 2020 meeting: Item 4 – Local Authority Engagement	The Chair agreed that he, along with the Vice-Chair, would make contact with those local authorities not in attendance at the meeting to understand why and encourage future engagement.	MB/DH	Mark/Dan will provide an update at the Joint Committee meeting on 17 March.